



CHAPLAINS INTERNATIONAL, INC.

## Qualifications for License and Ordination

Ordination and license is open to all true Christians, whose lives give evidence of the genuineness of their faith, and who are in harmony with the doctrines and *administration* (See *Chaplains International Statement of Faith*) of Chaplains International, Inc., providing they meet the educational standards or have the ministry experience that would qualify them for ordination. They shall be classified as follows:

Candidates, who are of good character and meet the qualifications, may be granted credentials as an ordained minister and chaplain of the Gospel of Jesus Christ and represent Chaplains International, Inc. as authorized clergy.

**Those who are eligible to serve as clergy must meet the following standards:**

**1-1) Candidate's that** are currently working in ministry as a chaplain, in such a capacity as prison chaplain, law-enforcement chaplain, hospital chaplain, or church pastor may seek license and ordination with Chaplains International, Inc. Bible institutes, Bible College and Seminary graduates may seek license and ordination upon verification of college or seminary transcripts and ministry activities.

**1-2) Professional clergy** who hold credentials with a local church or denomination may hold dual credentials with Chaplains International. Candidates, who are seeking to be credentialed as a member of the clergy, and yet do not hold clergy credentials with any know church, denomination, or Christian fellowship, may qualify for ordination provided their (**Validated**) experience or education supports the position, which they seek.

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**1-3)** Professional Chaplains will receive a certificate of appointment and a chaplain's ID card. Official Chaplains International chaplain badges may be carried along with their chaplain's credential.

## **Those who are eligible to serve as lay ministers (Associate Level) must meet the following standards:**

**2-1) The Associate Level (INTERN)** Chaplain is classified as a person who serves in ministry as lay ministers, or lay chaplain. They include religious volunteers who serve in the prison system, hospitals, hospice care, etc. Associate Chaplains are not officially considered clergy, but rather church volunteers. While Associate Level ministers are allowed to represent Chaplains International, Inc. in an official capacity, they are not bestowed with ecclesiastical authority. After holding credentials as an intern chaplain for a period of 2 years, the chaplain may apply for full ordination.

## **Commission of License and Ordination**

**2-2)** All ordination and Associate Level candidates must submit a signed application and all supporting documents that validates the application (Include a ministry resume) for service and submit it to the Chaplains International Commission of License and Ordination for approval. Upon a vote by (NOT LESS THAN TWO QUALIFIED BOARD MEMBERS), commission members, in person, telephonically or on occasion by written vote the commission may approve or deny an applicant.

## **Policy and Agreement**

**3-1)** All Ordained, and Associates Chaplains must agree to continue to seek education and advancement in the area of crisis intervention and other types of training related to the field of chaplaincy when such training is available. Chaplains International is a Christian-based organization, which supports a statement of faith as listed on our web site [www.chaplainsinternationalinc.com](http://www.chaplainsinternationalinc.com)

**3-2)** Chaplains International will not consider awarding credentials as an Ordained Chaplain/Minister to those individuals who hold clergy credentials from organizations that are questionable or whose doctrines conflict Chaplains International, Inc. Statement of Faith.

**3-3)** Any chaplain caught misusing Chaplains International credentials or a chaplain badge in any manner, criminal or unprofessional, will have their license revoked.

**3-4)** Candidates must understand that Chaplains International, Inc. is not a law enforcement agency, rather an institutional support organization and Christian fellowship of ministers and chaplains. **Candidates who are granted credentials with Chaplains International, Inc. are not to use their credentials to acquire special privileges or considerations. Candidates who are granted credentials are not authorized by Chaplains International, Inc. to identify themselves as peace officers. All members of Chaplains International are expected to conduct themselves in a manner becoming of any person who is serving in ministry.**

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**APPLICATION DEPARTMENT/OFFICE OF GENERAL SUPERVISOR**

**205 N. Florida Ave/Avon Park, FL 33825**

Main Office Western Region: 13061 Rosedale Hwy G-141 / Bakersfield, CA 93314 / (888) 627-5503

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3-5) Chaplains International **does not discriminate against women** who may choose to serve in the role of a chaplain. Chaplains International **does not discriminate based on race or color**. All candidates are required to be in good standing with a local church and may be called upon from members within the network of Chaplains International to respond to a crisis as the need arises.

**3-6)** All CI chaplains are considered **inter-denominational** and are not to use their credentials for the purpose of proselytizing unless permitted by the person or institution to which they are providing services.

### **Badge Policy (Official CI and generic badges)**

**4-1) Chaplain Badges engraved with the Trademark name Chaplains International** may be carried by ordained members of the organization. Chaplain badges must be accompanied with a valid Chaplains International, Inc. identification card. All Chaplain International badges must contain on the lower panel of each badge the official identification number of the clergy of record. All clergy must be in good standing with the organization. Chaplains who are authorized to carry an official CI badge with their organizational ID must agree to follow a code of conduct as prescribed by Chaplains international, Inc. and the law as it pertains to the use of a badge while in the performance of their duties. Chaplains are prohibited from misrepresenting themselves in a manner that would suggest or imply that the person in possession of a badge is serving in a capacity other than the designated role of organizational chaplain.

**(Badges must be purchased separately)** Professional Chaplains will be listed in our database of network chaplains for referral purposes.

### **Acknowledgement (1 of 2)**

*I affirm that I have read the Qualifications for License and Ordination, that this application contains no willful misrepresentations or falsifications, and that this information is true and complete to the best of my knowledge. I affirm that I have read the use of Badge Policy and will comply with the code of conduct regarding the use of a badge in the performance of my duties as a CI chaplain. All chaplains upon signing this form acknowledge and accept full responsibility for their actions in the performance of their duties, and release Chaplains International from all harm and liability.*

### **Signature Required**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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*(A non-profit Church organization)*

**APPLICATION FOR CHAPLAIN CREDENTIALS**

*Instructions: Information is kept confidential, and your privacy is protected*

- Enclose Application fee of \$65.00 (Full Ordination) or \$60.00 (Associate/Intern Chaplain)
- Be sure to sign and date at the bottom of the form
- If convenient, attach a small photo of yourself
- **MAIL TO: CHAPLAINS INTERNATIONAL, INC. / APPLICATION DEPT. 205 N. Florida Ave/Avon Park, FL 33825. Be sure to include a ministry resume and copies of any relevant documents that will help us to identify your gifts and talents.**

APPLICATION: ASSOCIATE (*INTERN*) LEVEL CHAPLAIN  FULL MINISTERIAL ORDINATION

Applicant Last Name	Applicant First Name
Email	Phone

Address	City	State	Zip
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Spouse Last Name	Spouse First name
Email	Phone

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Address	City	State	Zip
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**Applicants Personal Information**

Birth	Age	Sex	Single	Married	Divorced	Remarried
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Hair color	Eye color	Height	Weight
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Veteran	Yes	No	Your present occupation
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**If credentialed, please provide us with a copy of your clergy ID and certificates**

**MINISTRY CREDENTIALING HISTORY (If any)**

*Name of Church/Organization*

\_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Address City State Zip Telephone

**LEVEL OF CREDENTIALING (Please submit copy of certificate)**

Licensed: Yes  No  Number \_\_\_\_\_ Duration: To \_\_\_\_\_ From \_\_\_\_\_

Ordained: Yes  No  Number \_\_\_\_\_ Duration: To \_\_\_\_\_ From \_\_\_\_\_

Are you a Senior Pastor of a local church? Yes  No

Are you an Associate Pastor or Minister of a local church? Yes  No

Do you presently serve on the staff of a local church? Yes  No

If on staff what is your ministry assignment? \_\_\_\_\_

**Where do you attend church?**

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Name of Senior Pastor _____				
Name of Church/Fellowship _____				
_____	/	_____	/	_____ / _____ / _____
Address		City		State      Zip      Telephone

<b>How did you find out about us?</b>	Is your spouse saved?	Yes	No
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Is their attitude toward your ministry favorable?	Yes	No
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Have you confessed Jesus Christ as your Lord and Savior?	Yes	No
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Do you have any special skills or training that that may be useful in your service to Chaplains International, Inc.?    Yes <input type="checkbox"/> No <input type="checkbox"/> If you answered yes, please explain.

Is there anything in your past that might disqualify you from functioning as a CI chaplain? <b>If you answered yes, please explain.</b>	Yes	No

Have you repented from all known sin in your life, and turned from all forms of evil?	Yes	No
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Are you prepared to render services to individuals and communities in crisis without regard to financial consideration when necessary?	Yes	No
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<b>Have you ever backslid?</b>	Yes	No	<b>Do you use liquor, tobacco, or narcotics?</b>	Yes	No
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Are you prepared to render services to individuals and communities in crisis who may not be of the same spiritual persuasion?	Yes	No
Can you perform ministerial duties while following a command structure and organizational protocols?	Yes	No
Do you agree to maintain clergy confidentiality when deemed necessary?	Yes	No
Are you devoted to meeting the spiritual needs of all people <u>regardless of race, gender, religious or political persuasion?</u>	Yes	No
Are you now free from all sexual misconduct, and do you promise to keep yourself clean and chaste?	Yes	No

Are you careful to lift Christ above your own name and reputation?	Yes	No
Do you agree to respect the ministerial office in which you are being commissioned and promise to never to use that authority in ways that violate the rights and integrity of another human being, religiously, sexually or emotionally?	Yes	No
Do you promise to practice what you preach, and provide leadership by your own example?	Yes	No

Are you willing to stand for what is right, though unpopular, and suffer shame for the gospel of Jesus Christ even unto death as a martyr?	Yes	No
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**Which of the following ministries best describes you? (check all that may apply)**

pastor	home visitation	law enforcement ministries
personal work in public	hospital visitation	evangelist
missionary	jail services	other

<b>Please give the name of a Christian leader, who has known of your life and work for a than one year</b>		
Name	Address	Apt/Suite

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City	State	Zip

EDUCATION AND MINISTRY EXPERIENCE		
If you ever fall into immorality, do you agree to submit yourself for counseling for the purpose of restoration by the leadership of Chaplains International?	Yes	No

HIGH SCHOOL (Last attended) Name:				
_____				
City	State	DATE OF GRADUATION		
List in order of attendance all colleges, universities, and professional schools you have attended:				
EARNED DEGREE, COLLEGE OR UNIVERSITY				
CITY	STATE	DATES ATTENDED FROM – TWO	MAJOR FIELD OF STUDY	DIPLOMA OR CERTIFICATE

Will you patiently trust God to provide for and promote your ministry?	Yes	No
Do you promise to refrain from gossip, evil speaking, and sowing discord among brethren? Pro.6:19	Yes	No
Are you ready to extend the right hand of fellowship in the spirit of goodwill toward all true Christians?	Yes	No
Will you disassociate yourself from any individual or group, who persistently practices sin, or who does not hold the bible as the authoritative word of God?	Yes	No

Do you agree with the Statement of faith of Chaplains international?	Yes	No
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Have you ever be convicted of a crime if so please explain	Yes	No

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Have you ever been convicted of a crime involving a sexual nature if so please explain	Yes	No
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**Acknowledgement (2 of 2)**

*I hereby acknowledge that Chaplains International, Inc. Does not support or license individuals **who are currently incarcerated serving a jail or prison sentence.** I also understand that any activity deemed criminal will be a cause for suspension or termination from this organization.*

*I understand that Chaplains International is a conservative Christian based fellowship and teaches the doctrines of orthodox Christianity without compromise.*

*I understand that Chaplains International, Inc. maintains the right to suspend or terminate ministerial licensing for any reason that violates the Chaplains International, Inc. Code of Ethics, Statement of Faith and organizational by-laws.*

*I affirm that I have read the Qualifications for License and Ordination, that this application contains no willful misrepresentations or falsifications, and that this information is true and complete to the best of my knowledge. All chaplains upon signing this form acknowledge and accept full responsibility for their actions in the performance of their duties, and release Chaplains International, Inc. from all harm and liability.*

**Signature Required**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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OFFICE USE ONLY	Commission Comments
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PLEASE INCLUDE A RESUME OF YOUR LISTING YOUR WORK IN MINISTRY AND INCLUDE YOUR GOALS AS A CHAPLAIN. ALSO, ENCLOSE COPIES OF EDUCATIONAL CERTIFICATES AND CLERGY OR ORDINATION CERTIFICATE IF ANY.



The Commission on License and Ordination meet once a month and the application process may take up to 4 to 6 weeks for final approval.

**MEMBERSHIP DUES**

**Associate Chaplain (INTERN): \$60.00.** Check or money order for this amount must be enclosed with your application and addressed to **CHAPLAINS INTERNATIONAL, INC.** Membership fees may be paid using PayPal, or Credit Card at [www.chaplainsinternationalinc.com](http://www.chaplainsinternationalinc.com). **Credentials must be renewed every two years (\$60.00).**

**Ordination Minister/Chaplain: \$65.00:** Check or money order for this amount must be enclosed with your application and addressed to **CHAPLAINS INTERNATIONAL, INC.** Membership fees may be paid using PayPal or Credit Card at [www.chaplainsinternationalinc.com](http://www.chaplainsinternationalinc.com). **Credentials must be renewed every two years.**

**Renewal fees are \$65.00. All funds must be in US funds.**

**All funds must be in US funds**

Chaplains International, Inc.  
**Application Department**  
13061 Rosedale Hwy G-141  
Bakersfield, CA 93314  
888-627-5503

**Authorized Chaplain Badges**

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- 1. Only fully, Ordained Chaplains are authorized by The Commission of License and Ordination to carry a Chaplains International Badge on their person.***
- 2. Due to the high cost, official badges must be purchased separately.***
- 3. Each badge is made to order with your Official ID number and takes approximately eight weeks for production.***